

Fremont County Clerk & Recorder's Fee Schedule

Starting January 1st, 2027

Election Division Fee Schedules

Credit/Debit Card transactions are processed by NIC with a 75¢ fee and 2.5% service fee

Registered Voter Lists	
E-mailed Lists	\$25.00 per list
Physical Lists	\$25.00 per list plus 25¢ per page
List saved to digital media	\$25.00 per list (<i>media storage costs may apply</i>)
<i>Customized lists' costs will be charged based on complexity and time to create the list</i>	
Fremont County Election Maps	
Existing Precinct Maps (letter or legal size)	\$5.00 per map
Existing Precinct Maps (oversized)	\$15.00 per map
Customized Maps of any size	\$30.00+plus time per customized map
Other Fees	
Mailing Labels	05¢ per label
Media Storage for requests	<i>Cost of Media Storage</i>
Postage Small Parcels	\$1.00
Postage Large Parcels	\$5.00
Colorado Open Records	<i>Please review the CORA fee page</i>

To access an interactive election map and create your own maps, go to

<https://experience.arcgis.com/experience/3b1882580e6e453fb1c211a2b9b47f42/>

Motor Vehicle Division Fee Schedule

Copy Fees	
Standard Size Copy	25¢ per page
<i>Copies fees may be waived on a case-by-case scenario</i>	
Mailing Plates	
Mailing Plates	\$8.00 per parcel

Electronic and Facsimile Transmissions:

These are strictly prohibited due to confidentiality restrictions in Motor Vehicle

Records Requests:

All motor vehicle records requests must go through the Colorado Department of Revenue's Division of Motor Vehicles using form DR-2489A

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CORA (Colorado Open Records Act)

CRS 24-72-205(6)(a) & (b)

Colorado Open Records Act charges apply when customer(s) request an existing record that is the custodian's property. CORA requests do not require a custodian to create a record; if the record does not exist, the request cannot be satisfied.

****Real Estate records are available online and in-office and cannot be requested under CORA****

Properly requested CORA requests will be satisfied within the statutory-mandated time frame.

If a record is already in digital format, we will make every effort to email the document in its current condition. If a record cannot be sent by electronic mail, additional costs will be incurred to purchase a storage medium. Postage fees may apply.

If a record is not in digital format, we will create a copy of the document, and costs will be incurred according to the existing fee schedule.

Research and Retrieval fees are pursuant to Colorado law and were established on July 1st, 2024. The first hour is free, but photocopying and digitizing fees may apply.

** Per-hour rate will be re-evaluated by the Colorado legislative council in July of 2029**

CORA request form is located at: www.fremontcountyclerkco.gov/forms

This form is specific to the Clerk and Recorder's Office and the following divisions: Election Division, Recording Division, Clerk to the Board of County Commissioners, and Motor Vehicle Division.

For a list of prohibited and CORA records, refer to Colorado Revised Statutes Title 24, Article 72, Part 2

CORA Fees	
Research and/or Retrieval	\$41.37 per hour (<i>first hour is free</i>)
E-mail existing documents	Free
Physical document copies	25¢ per page
Postage Small Parcels	\$1.00
Postage Large Parcels	\$5.00
Media Storage	<i>Cost of Media Storage</i>

Fremont County Clerk & Recorder's Fee Schedule

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Recording Division Fee Schedule

Credit/Debit Card transactions are processed by Tyler Payments with a 3.5% service fee

Marriage Licenses and Civil Union Licenses

Marriage and Civil Union License Total \$30 per license	
State Domestic Abuse Program CRS 14-2-106 & 106.5 (2009)	\$20.00
County Government CRS 14-2-106 & 106.5	\$7.00
State Vital Statistics	\$3.00
No personal or business checks	

The Clerk and Recorder's Office has many records in its custody, including but not limited to: Real Estate Records, Marriage and Civil Union Applications/Licenses, Monuments, Surveyor's Surveys, Subdivision Plats, Surveys, Maps, Commissioner Minutes and Actions, School Bonds, Election Records, and other records as outlined in Colorado law. Below is the fee schedule for all those records.

Copies Fees

All pages printed in-house	
Standard-size pages	25¢ per page
Non-standard and/or Oversized pages	\$5.00 per page
All documents ordered online	
Per Document	\$3.00
After the purchase of IAP*	\$2.00
Other Fees	
Documents requested to be certified and sealed	\$1.00 per document
Certificate of Magistracy under seal	\$2.00 per certification
Taking Acknowledgements	\$2.00 per acknowledgement
Postage & Supply Fees	
Small Parcels	\$1.00
Large Parcels	\$5.00
Digital Media (USB's, SSD, Harddrives)	<i>Actual Costs of Media Storage Devices</i>

Additional charges may apply to cover heavier parcels

Electronic transmissions

The Recording Division will facilitate electronic transmission of records on a case-by-case basis.

**The Recording Division DOES NOT have a fax machine. **

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Research and Retrieval

In-Person Archive Research	
4-hour increments (7:30-11:30)	\$124.11
4-hour increment (12:30-4:30)	\$124.11
Staff Document Retrieval	
Specific Document	<i>Digitization fees may apply</i>
Locating a non-real estate document	\$41.37 per hour (1 st hour free)
Other Fees	
Photocopy Fees	\$2.25 per page
Digitization & Indexing Fee	\$3.00 per document

Postage fees for physical copies may apply

House Accounts, Extracts, and Reports

House (Escrow) Accounts	
New account setup	\$40
<i>Minimum balance threshold</i>	\$15
Account Closure (By request or 1 year defunct)	\$15
Reinstate the account after closure	\$20
Extracts and Reports	
One-time Customized Reports	\$350
Data Image and/or Indexing Extract (physical media)	\$650
Data Image and/or Indexing Extract (FTP upload)	\$550

*See Escrow Accounts for details **

Image Access Plans

Image Access Plan (IAP)	
48-hour access plan	\$25
7-day access plan	\$100
1-month access plan	\$300

Documents purchased will be assessed a \$2.00 Convenience Fee

See Image Access Plans for details

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RECORDING & FILING FEES

Standard Size Pages (CRS 30-1-103)	
Per Document	Total \$43
Non-Standard page sizes (CRS 30-1-103)	
Per Document	Total \$43
Federal Government Tax Liens/Releases (CRS 38-25-105(1)(IV)(b))	
Federal Government Tax Documents per document	Total \$43
UCC Documents (CRS 4-9-525(b) (1,2,3))	
Electronic Filing	\$5 + \$2 + \$1 Total \$8
1st-2nd pages (physical recording)	Total \$13
3 or more pages	Total \$18
Other Fees	
State Document Fee (exchange of property with a monetary exchange) CRS 39-13-102	1¢ per \$100 10¢ per \$1,000
Certificates of Death, Verification of Death, Oaths & Appointments of Office, DD-214's	Free of charge

COUNTY SURVEYOR'S FEES

Surveyor's Survey Fees (CRS 38-50-101)	
Per Document	\$40.00 + \$3.00 ERTB Fee
Review and Indexing CRS 38-50-101	\$40
Combined Costs	Total \$83

All Subdivisions, Surveys, and Surveyor's Surveys must meet statutory and local requirements

Fremont County Clerk & Recorder's Office

What is Available

Escrow Accounts

Escrow Accounts - "House accounts" can be set up for frequent customers to allow for easier access to payments. The account can be linked to an online registered user to pay for online copies, purchase subscriptions, and request documents to be mailed. These are great for businesses and companies that have multiple workers conducting research, purchasing records, recording documents, or engaging in other business with the Clerk and Recorder's Recording Division.

Escrow Accounts Fees	
New Account Setup	\$40
Defunct (unused accounts)	\$15
Closing Account	\$15
Reinstating an Account	\$20

Accounts must maintain a minimum balance of \$15

Contract must be signed and authorized by the County Clerk & Recorder

Unused (defunct) Accounts- Accounts that are inactive for over a year will be charged \$15 on the last business day of the month for the closure of the account. The Clerk's Office will then issue a refund via check to the last address on file, and the account will be closed. Client Holder will be contacted by email before closure to keep the account active.

If anyone is interested in an Escrow (House) Account, please contact our office at:

Phone: 719-276-7336; ask for the Recording Division Director

E-mail: recordingdivision@fremontcountyco.gov

Fremont County Clerk & Recorder's Office

What is Available

Recording Division's Image Access Plans

Image Access Plans (IAP) allow users to have access to imagery that would not normally be available online. If an IAP is purchased, images will be available, and the convenience fee is reduced to \$2.00. The plans are set up into three different categories;

48 hours access- one user only

7-day access- one user only

1-month access- one user only

Public Records Self-Service Website

www.fremontcountyclerkco.gov

Public Website- the website is free for the public to search. Document information is available by Grantor, Grantee, Legal Description, Document Type, Situs Address, Date Recorded, and Reception Number or Book and Page. Indexing information is free to search online. **Images are available after purchase.**

Registered User- Once you have registered and verified your e-mail. **No images are available.** Only indexed information is available. This account can save searches, link to an Escrow Account (optional), save credit/debit card information, and purchase IAP's any day or time of the week.

48 Hour IAP- This registered user has purchased a 48 Hour pass online. It costs \$25 for a 48-hour pass. Images will be available for 48 hours. Documents will cost \$2.00 during the 48-hour window.

7 Day IAP- This registered user has purchased a 7 Day pass online. It costs \$100 for a 7-day pass. Images will be available for 7 days. Documents will cost \$2.00 during the 7-day window.

1 Month IAP- This registered user has purchased a monthly pass online. It costs \$300 for a monthly pass. Images will be available for 1 month. Documents will cost \$2.00 during the 1-month window.

Fremont County Clerk & Recorder's Office

What is Available

Documents Available

In office availability:

Real Estate Records from 1861 to current
Subdivision Plats, Ditch Plats, Town Plats, Surveys, Maps
Commissioner Resolutions, Ordinances, and Minutes
County Surveyor's Deposited Surveys
Filed Instruments

All documents can be viewed in-office free of charge

Documents Available Online

Real Estate Records from 1861 to current
Subdivision Plats, Surveys, Maps from 1861 to the present
Ditch Plats, Town Plats, Town Plats- 1991 and prior (coming soon)
Board of County Commissioners- actions and minutes
 Resolutions 1865 forward
 Ordinances 1990 forward
 BoCC Minutes 1861 to current
Surveys deposited into the County Surveyor's Records- All available
Monument Records- 7/1/1994 through 1/1/2027
Marriage Licenses- All available

All documents can be viewed online **after purchase**

Copy Requests

Use the Self-Service website to purchase regular or certified copies.

If you order an image and don't receive it, please contact the Recording Division and provide the receipt and document number.

Clerk and Recorder's Website: www.fremontcountyclerkco.gov

Self-Service Website: <https://fremontcountyco-web.tylerhost.net/web/user/disclaimer>

E-mail: recordingdivision@fremontcountyco.gov

Phone: 719-276-7336

Office Hours: Monday through Thursday 7 am - 5 pm

Electronic Recording Platform available 24/7/365:

<https://recording.tylerportico.com/eagle/erecord-dashboard/dashboard/packages/19>